

STATE OF HAWAII  
DEPARTMENT OF BUSINESS, ECONOMIC DEVELOPMENT, AND  
TOURISM

# HGBP Hotel & Resort Enrollment Application



## ***Steps to Green Business Program Recognition:***

- 1. Enrollment Application*
- 2. Checklist*
- 3. Onsite Verification*
- 4. GREEN HOTEL RECOGNITION!*

Upon completion of each Step, the Hawaii Green Business Program will notify you of your results. Your agency must pass each step in order to proceed to the next.

## **Benefits**

Increased Productivity  
Cost Reduction  
Networking  
Public Relations  
SAVING THE WORLD

# Enrollment Application

In order to be recognized as a Hawaii Green Business, applicants must complete and meet all measures in this Enrollment Application. When completed, please submit this Application to [gsuzuki@dbedt.hawaii.gov](mailto:gsuzuki@dbedt.hawaii.gov). If all measures are met, applicants may continue the process toward recognition by filling out the Hawaii Green Business Program Hotel & Resort Checklist.

**Mark Each Measure to Continue**

**If a measure does not apply or your agency does not have exclusive control, skip that Section by checking N/A**

## Recycling and Waste Reduction:

YES---N/A

- |   |                          |                          |
|---|--------------------------|--------------------------|
| 1. Encourage two-sided printing and copying (duplex) .....                                | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Cardboard, paper, aluminum, glass, and plastic containers are recycled .....           | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. The following items are purchased with at least 30%-100% recycled post consumer waste: |                          |                          |
| Copy, computer, or fax paper .....  | <input type="checkbox"/> | <input type="checkbox"/> |
| Folders/letterheads, envelopes, and business cards .....                                  | <input type="checkbox"/> | <input type="checkbox"/> |
| Toilet paper, tissues, and paper towels .....   | <input type="checkbox"/> | <input type="checkbox"/> |

## Energy Conservation:

YES---N/A

- |   |                          |                          |
|---|--------------------------|--------------------------|
| 1. Filter, coil, and general air conditioning maintenance is conducted regularly (quarterly)..... | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Light bulbs are compact fluorescent or LED and Exit Signs are LED or electroluminescent.....   | <input type="checkbox"/> | <input type="checkbox"/> |

## Water Conservation

YES---N/A

- |  |                          |                          |
|--|--------------------------|--------------------------|
| 1. The water bill, water meter, and plumbing are checked regularly to preempt leaks .....  | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Sweeping with a broom, water efficient spray brooms, or low flow spray nozzles are used for<br>cleaning ground surfaces ..... | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Use or create a renovation procurement policy for:  |                          |                          |
| Toilets which flow at 1.28 gpf (Water Sense) .....   | <input type="checkbox"/> | <input type="checkbox"/> |
| Urinals which flush at no more than 1.0 gpf.....   | <input type="checkbox"/> | <input type="checkbox"/> |
| Low flow aerators (less than 2.2 gpm for lavatory, 2.5 gpm for kitchen, and 2.5 gpm for showerheads).....                        | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Water conservation is encouraged .....  | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Irrigation is tested and repaired at least four (4) times per year to prevent leaks and maximize efficiency.....              | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Irrigation timing is adjusted according to season .....   | <input type="checkbox"/> | <input type="checkbox"/> |

## Pollution Prevention

YES---N/A

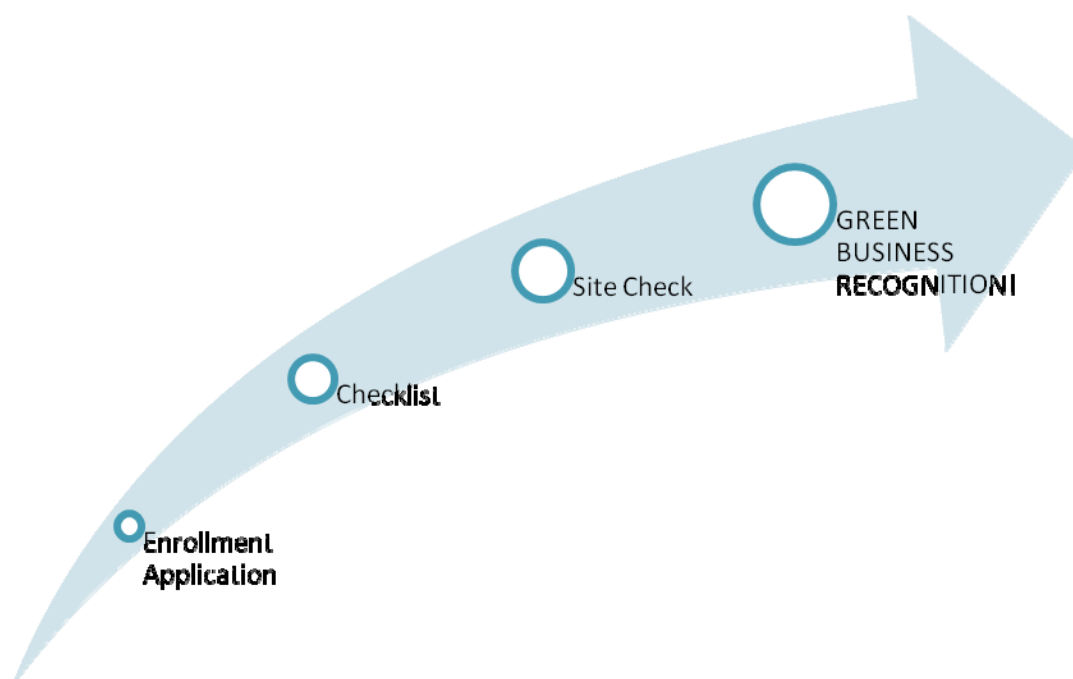
- |   |                          |                          |
|---|--------------------------|--------------------------|
| 7. Harmful products are restricted/reduced in use. (e.g. chlorine is used monthly)..... | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. Pest control uses an Integrated Pest Management system .....                         | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. Cleaners are low-toxic and waste/expired material are properly disposed of.....      | <input type="checkbox"/> | <input type="checkbox"/> |
| 10. The following wastes are recycled, donated, or reused:                              |                          |                          |

- |   |                          |                          |
|---|--------------------------|--------------------------|
| Grease, oil, and solvents .....           | <input type="checkbox"/> | <input type="checkbox"/> |
| Excess paint .....                        | <input type="checkbox"/> | <input type="checkbox"/> |
| Compact Fluorescent Lights .....          | <input type="checkbox"/> | <input type="checkbox"/> |
| Electronic Equipment .....                | <input type="checkbox"/> | <input type="checkbox"/> |
| Rechargeable non-alkaline batteries ..... | <input type="checkbox"/> | <input type="checkbox"/> |
| Ink toner cartridges .....                | <input type="checkbox"/> | <input type="checkbox"/> |
11. Wastewater/pollutant runoff is prevented by:
- |  |                          |                          |
|--|--------------------------|--------------------------|
| Covering dumpsters .....                                 | <input type="checkbox"/> | <input type="checkbox"/> |
| Keeping outdoor areas clean from litter and debris ..... | <input type="checkbox"/> | <input type="checkbox"/> |
| Checking and cleaning storm drains .....                 | <input type="checkbox"/> | <input type="checkbox"/> |
| Checking/repairing vehicle leaks.....                    | <input type="checkbox"/> | <input type="checkbox"/> |
12. Our business is registered with Vanpool Hawaii – which benefits commuting employees.  
 See: [www.vanpoolhawaii.com](http://www.vanpoolhawaii.com)..... ☐ ☐

**CONGRATULATIONS!**

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*If your business complies with all the above measures, you have completed the first step in Green Business recognition! Please read AND sign the attached document for our records and then proceed to complete the HGBP Hotel & Resort Checklist.*





I ACKNOWLEDGE THAT:

1. OUR AGENCY COMPLIES WITH ALL FEDERAL, STATE AND CITY PERMITS AND LAWS.
2. ALL THE MEASURES CHECK MARKED ON THIS ENROLLMENT APPLICATION ARE IMPLEMENTED BY OUR AGENCY.
3. ALL INFORMATION CONTAINED HEREIN IS TRUE AND CORRECT.

NAME OF AGENCY REPRESENTATIVE:

AGENCY NAME:

ADDRESS:

PHONE/FAX:

EMAIL:

POSITION OF AGENCY REPRESENTATIVE:

SIGNATURE OF REPRESENTATIVE:

DATE:



The HGBP logo may only be used by recognized businesses and by the State of Hawaii.